



**Planning and Zoning Board
Meeting
City of Rio Rancho
AGENDA
July 9, 2024
6:00 PM
City Hall**

BOARD MEMBERS

Scottie Richardson, District 1, Vice-Chair	VACANT, District 5
Kevin Kofchur, District 2	Lisa Hardisty, District 6
Fred Radosevich, District 3, Chair	Sal Tortorici, At-Large
Robert Gabaldon, District 4	

MEETING INFORMATION

This meeting will be conducted in-person and virtually, as well as, streamed live on the City of Rio Rancho website at <https://rrnm.gov/2303/Watch-and-Download-City-Meetings>.

Join by Computer: <https://us06web.zoom.us/j/85180741871?pwd=T3BISHVpWkp6d3dDRmlHd3k2VzYvUT09>

Meeting ID: 851 8074 1871

Passcode: 026819

Pursuant to the Rules of Procedure, any person wishing to address the Board related to an item listed under Public Hearings or Discussion and Deliberation, shall register in person with the designated City staff person. No more than two (2) hours in total will be allotted for comments pertaining to a specific agenda item at any meeting. A majority vote of the Board members present may approve to extend the total amount of time allotted for public input related to a specific agenda item at a meeting.

Public input can be submitted in writing to the designated City staff person prior to the date of the meeting in which the item is scheduled to be heard; however, only public input received before 4 p.m. on the day of the meeting will be entered into the record prior to the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

There will be no discussion of these items unless a Board Member so requests, in which event the item will be moved to a discussion item on the regular agenda.

1. [June 25, 2024 Planning and Zoning Board Meeting Minutes](#)
[2024-0625 PZB Minutes.docx](#)

STAFF PRESENTATIONS, REPORTS AND COMMENTS

2. [Planning and Zoning Monthly Building Activity Report - JUNE 2024](#)
[2024 PZ MONTHLY COMPARISONS.pdf](#)

3. [Planning and Zoning Monthly Summary Plat Report - JUNE 2024](#)
[JUNE SUMM PLAT.pdf](#)

PUBLIC HEARINGS

Pursuant to the Rules of Procedure, all aggrieved persons, and materially relevant witnesses sponsored by such interested persons, wishing to address the Board shall register in person or via specified communications technology/equipment with the City staff person.

4. **Preliminary/Final Plat.** The applicant, City of Rio Rancho, through their agent, Huitt-Zollars, Inc., requests approval of a Preliminary/Final Plat, replatting Cabezon, Parcel A into five parcels and dedicating right of way. Staff contact is Michelle Costilla and staff recommends approval with findings.
[Zoning, Location.pdf](#)
[Preliminary, Final Plat.pdf](#)
[Reproduction of Notices.pdf](#)
[Staff Comments.pdf](#)
5. **Master Plan Amendment.** The applicant, High Range 5 LLC, requests approval of a Master Plan Amendment to the High Range 5 Master Plan, to incorporate an additional lot, legally described as Unit 13, Block 72, Lot 11. Staff contact is Liz Ruiz Carlos and staff recommends the Planning and Zoning Board recommend approval to the Governing Body, with findings and conditions.
[Location, Zoning Map.pdf](#)
[Application Form.pdf](#)
[High Range 5 - Justification Letter.pdf](#)
[Exhibit A - Amended MP](#)
[Existing High Range 5 Master Plan.pdf](#)
[Reproduction_of_Notices.pdf](#)
[Draft_Resolution_BMB.doc](#)
6. **Zone Map Amendment.** The applicant, High Range 5 LLC, requests approval of a Zone Map Amendment from R-1: Single-Family Residential to R-4: Single-Family Residential, for the property legally described as Unit 13, Block 72, Lot 11. Staff contact is Liz Ruiz Carlos and staff recommends the Planning and Zoning Board recommend approval to the Governing Body, with findings and conditions.
[Location, Zoning Map.pdf](#)
[Application Form.pdf](#)
[High Range 5 - Justification Letter.pdf](#)
[High Range 5 - Exhibits.pdf](#)
[Reproduction of Notices.pdf](#)
[Draft_Ordinance_BMB.docx](#)
7. **Text Amendment.** The applicant, the City of Rio Rancho, requests an amendment to the Rio Rancho Municipal Code, Title XV Land Usage, Chapters 150 and 154, Section 150.03 Applications and Procedures (B) Notification Requirements Table, 154.03 Definitions, and 154.50 Zoning Table/Residential and 154.51 Zoning Table/Nonresidential. Staff contact is Chris Benson and staff recommends the Planning and Zoning Board recommend approval of the requested text amendment.
[Legal Ad Proof](#)
[13-03 O4 - 2013 Chapter 154](#)
[150.03_-_154.03___154.50_Ordinance_DRAFT_BMB.docx](#)

DISCUSSION AND DELIBERATION

COMMENTS BY MEMBERS

PUBLIC FORUM

Any person wishing to address a board, commission, committee, or advisory body related to a non-agenda item shall register in person with the applicable City staff person. No more than two (2) hours in total will be allotted for public forum comments at any meeting. A majority vote of the board, commission, committee, or advisory body members present may approve to extend the total amount of time allotted for public forum at a meeting.

ADJOURNMENT